

Return of Assets and  
Liabilities.  
Submission of --

GOVERNMENT OF MAHARASHTRA  
General Administration Department.  
Resolution No. CDR-1081/317/43/XI.  
Mantralaya, Bombay-400 032, Dated the 6th March 1981.

READ:- Government Resolution, General Administration  
Department, No. CDR-1079/2059/228/XI, dated the  
20th November 1980.

RESOLUTION :- Under rule 19(1) of the Maharashtra Civil  
Services(Conduct) Rules, 1979, read with Note III thereto,  
every Government servant shall on his first appointment to  
any service or post, and thereafter at such intervals as may  
be specified by Government, submit a return of his assets  
and liabilities in such form as may be prescribed by the  
Government giving the full particulars as indicated in that  
rule. The forms in which the said return should be furnished,  
and its periodicity have been prescribed under Government  
Resolution, General Administration Department, No. CDR-1079/  
2059/228/XI, dated the 20th November 1980.

2. The returns of assets and liabilities in the pre-  
scribed forms are required to be submitted by Government  
servants only in Class I, Class II and Class III Services.  
Class IV Government servants are not required to submit these  
returns by virtue of Note I below rule 19(1).

31st December 3. The first return in the prescribed form will be as on  
~~31st September~~ 1980, in respect of Government servants who  
are already in service and should be submitted by them by the  
31st March 1981, even if they have already submitted the return  
of immovable property under the earlier orders. The subsequent  
return will be as on 31st December 1985, 31st December 1990 and  
so on and will be submitted by the 31st March of the succeeding  
year. Such persons as are appointed to services/posts under  
Government after the date of issue of the Government Resolution  
referred to in paragraph 1 above should submit their first  
return as on the date of appointment within three months of  
their appointments. The second and subsequent returns should  
be submitted by them as on the crucial date for those already  
in service, subject to the proviso to sub-clause(i) of clause(b)  
of the Government Resolution referred to in paragraph 1 above.

4. Government is further pleased to direct that the return  
should be submitted by the Government servant to the prescribed  
authority defined in Explanation (2) below rule 19 of the  
Maharashtra Civil Services (Conduct) Rules, 1979 through (i) the  
Head of Office and the Head of Department in case of Class I  
Officer and (ii) The Head of Office in case of Class II Officer,  
in which the Government servant is for the time being serving.  
On receipt of the return, the prescribed authority should  
scrutinize it with reference to sanctions, reports etc. already  
on record and take such action as may be necessary and should  
retain the return in its custody.

P.T.O.

5. Government is also pleased to direct that it will be the responsibility of the prescribed authority to ensure that the returns in respect of all officers are received by the due date and are properly scrutinised and kept on records. As regards the officers on deputation, the prescribed authority in the parent Department will be responsible for obtaining, scrutinising and keeping the returns on record.

By order and in the name of the Governor of Maharashtra,

**D.M. TORGAL,**

Under Secretary to the Government of Maharashtra,  
General Administration Department.

To

The Secretary to the Governor,  
The Secretary to the Chief Minister,  
The Private Secretaries to all Ministers,  
The Personal Assistants to all Ministers of State,  
\*The Prothonotary and Senior Master, High Court, Bombay,  
\*The Registrar, High Court, Appellate Side, Bombay,  
\*The Registrar, Office of the Lokayukta and Upa-Lokayukta, Bombay,  
All other Heads of Departments and Heads of Offices under the several Departments of the Mantralaya.  
All Departments of the Mantralaya,  
Desks VIII, XIII-A, XIX, XX, XX-A, XXI, XXIV, General Administration Department.

\*By Letter.

No. of 1981.

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